

**Bright Futures Academy**  
Board of Trustees Annual Meeting  
Palm Beach Gardens, FL  
2-23-2016

**APPROVED Agenda/Minutes**

- I. Call to order / Pledge of Allegiance –**  
**II. Roll Call-**

<b>Fhelt Y. Brown (F.B.) -P</b>
<b>Todd Larmer (T.L) -P</b>
<b>Irma Vicuna (I.V)-P</b>
<b>Rene Von Richthofen (R.R) - Ab</b>

- III. Review and Approval of Minutes:**  
**9/25/15**

No Discussion

Board Approval: TL motions to approve the 9/25/15 minutes, FB seconds, motion unanimously carries.

- IV. Review and Approval of Agenda:**

No Discussion

Board Approval: FB motions to approve the agenda, TL seconds, motion unanimously carries.

- V. Committee Reports**

- A. Nomination Committee: Discussion regarding the addition of new board members. TL suggests that to support the BFA growth plan that new board members, preferably up to 7, be added.  
B. Student Removal Committee: No one presenting to the board at this time.

- VI. Executive Report:**

**A. Financial Report**

1. Budget/Actual Review and Approval:
  - a. Discussion: regarding budget amendments and staffing reductions due to enrollment. FTE was projected at 608, October count was 544, February count 532.
  - b. Board Approval: FB motion to approve the budget as amended, TL seconds, motion unanimously carries.
2. Enrollment/ Feb FTE report: Feb. FTE was completed successfully-532 count.
3. Academics ESP Contract:
  - a. Discussion: contract presented. TL noted that the contract has been circulated and reviewed. It was noted that the designated contact person is Kendall Artusi or Julio Robaina as an alternate contact. It was noted that the contract period is through 2023, which is the year of the BFA renewal with the district. It was also noted that some of the contract language may change before the effective date of July 1, 2016, at which time the board

will vote to approve the updated contract at either the April or June meetings. Kendall stated that the board may need to amend the charter agreement with the school district to include the ESP contract adoption.

- b. Board Approval: TL motions to approve the Academica ESP contract as presented, IV seconds, motion unanimously carries.

- 4. BFA Growth Model Mission: discussion regarding the growth of BFA. Kendall Artusi will generate a mission statement and long range plan regarding growth to be reviewed and approved by the board.

**B. Program:**

- a. Counseling and Meditation Program Update: discussion regarding the Center for Social Change and Riley Stress Reduction. The Time-in Techniques program is being developed by Kendall Artusi, Rebecca Wolf and Dorothy Steier, funded by the Center. Kendall is working with Dr. Edwin Riley & David Suarez to create a staff training program for BFA staff. Dr. Riley conducted a staff training in meditation techniques on 2/23/2016 which was paid for by the staff who elected to take the training. A separate staff training regarding classroom management techniques was held by Lauren Colloca.
- b. High School Program: discussion regarding the addition of a high school program. Board is excited about the opportunity for a high school program and is hoping to submit an application in May for PBC. TL offered his assistance with the potential development of an equine program curriculum.

**C. Personnel:**

- a. Kendall Artusi- Academica Contract Update: discussion regarding Kendall's employment by Academica. Kendall is responsible for supporting the BFA network, as well as other networks located in PB and other counties.
- b. Other Staffing Changes-update: discussion regarding staffing issues, reduction in current workforce and potential increase for next year.

**D. Plant: Possible Expansion Opportunities for BFA:**

- a. Discussion: regarding the following PBC properties. To be most financially solvent and to increase enrollment, BFA needs to secure facilities that will house between 400-1500 students on one site with multiple locations. Additionally, BFA has lost students whose parents have moved out of the area or cannot continue to make a long commute. With this being said, the BFA board is looking at additional locations and sites to improve the schools financial stability and increase BFA learning opportunities. Once locations have been determined, the board will give proper notice to the SDPBC.
  - 1. Riverside Review- issue- 250 student capacity. The board is pursuing expansion to increase enrollment capacity to 400 students.
  - 2. Lighthouse- issues- 275 student limit- no expansion opportunity. No land area to add a school garden. Misc. facilities issues with an old building. As in-kind donated

playground and lack of outside fields, etc. Neighbors have complained so we had to move our aftercare to the RS campus. The board would like to move BFA from the LH campus; however, that is pending an alternative location. The board has authorized exploration and negotiations for new sites; however, at this time nothing has been finalized. A lease notice discussion occurred. The board expressed concerns about giving notice until BFA is 100% certain about leaving LH. During the Juno project, at the advice of counsel, the school gave proper notice to the church before the Juno deal was approved. When the deal was rejected by the Town of Juno Beach, the church increased the school's rent by approximately \$10,000 per month and at that point the board had no other options and had to agree to the terms of the lease. The board determined that they cannot afford for this to happen again, and agreed to wait until April to re-visit the discussion. In any case, the board will give proper notice to the Lighthouse Church as soon as they have a definite alternative facility/location.

3. Lake Park Property-potential site discussion
  4. Nativity Church-potential site discussion
  5. Palm Springs-potential site discussion
  6. Wellington-potential site discussion
  7. Jupiter- potential site discussion
  8. Northlake Corridor- potential site discussion
- b. Board Approval: TL motions to approve the pursuit of possible expansion opportunities for BFA to include, but not limited to the above discussed list. Kendall Artusi & Henry DiGiacinto will continue to work with developers and municipalities to secure additional sites. FB seconds, motion unanimously carries.
- c. South Carolina: two applications have been submitted in SC for BFA schools to open in Charleston and Columbia. The state law in SC requires all board members be residence of the state of SC. With this being said, it was suggested that once the SC board has been selected, that a member of the SC board join the current BFA board. As this project is pursued, information will be brought to the board.

E. Charter School Climate

- a. District Issues
- b. State Issues

**VII. Director Reports**

**VIII. Public Comments**

**IX. Next Board Meeting: April 26<sup>th</sup> @ 6:30pm**

