

BRIGHT FUTURES ACADEMY

The mission of Bright Futures Academy is to provide families with an educational alternative to the currently available academic programs, for students enrolling in grades K-8, in accordance with the highest professional standards and in cooperation with key stakeholders; in an effort to foster individualized education in a safe, nurturing environment that focuses on core academics with an emphasis on international awareness, social tolerance, and environmental conservation while educating the whole child-mind, body and self.

Special Meeting of the Board of Directors August 29, 2018

Directors

Lawrence Todd Larmer (Board Chair) - Present
Fhelt Brown (Vice-Chair) - Present
Irma Vicuna (Member & Parent Liaison) - Present

Minutes

1. OPENING EXERCISES

- a. Meeting called to order at 6:02pm by Board Chair Larmer
- b. A quorum was established
- c. Pledge of Allegiance
- d. Reading of Mission Statement

2. ACTION & DISCUSSION ITEMS

- a. Purpose of today's meeting -
 - i. Address Board Compliance Matters -
 1. The Board needs to designate the Nominating Committee Members as required by the Bylaws; Principal Sloan states that the committee should consist of the 3 board members, plus the CEO (or person running the school), and an administrator - so it would be the AP. Board Chair Larmer states that this sounds okay, but feels that the process seems like a process better suited for a much larger board; Principal Stone explains that this is the process to bring the board into compliance by making it a larger board.
 - a. **APPROVED:** The Board approved the Nominating Committee Members, as follows:
 - i. Lawrence Todd Larmer
 - ii. Fhelt Brown
 - iii. Irma Vicuna
 - iv. Principal Slone, as CEO
 - v. Jennifer Hudson, Assistant Principal as Administrator*Motion by Irma Vicuna; second by Fhelt Brown; motion passed unanimously*
 2. Determine Meeting Date for Nominating Committee -
 - a. The Board & Committee discuss a date for the committee meeting that works for everyone and agree on September 27th; further they agree to hold the board meeting on the same date.
 - b. Presentation of Candidate Resumes to be discussed at the meeting -
 - i. Irma Vicuna asks if the candidates have any association with the school. She would like to see more resumes of candidates of parents or people associated with the school.

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- ii. Board Chair Larmer states that he would like to see more resumes; he would like to see more from this part of Palm Beach county and some non-educators.
3. Determine Board Meeting Dates according to the Bylaws – Per the Bylaws, monthly meetings are required. The board used to meet the last Tuesday of every month Sept – June, with exceptions, as necessary, due to holidays or other conflicts. The board agrees to establish this schedule again.
 - a. Todd would like to establish a policy that the agenda and all supporting documents go out a week before the meeting. If items need to be added after the agenda is published, Kelly suggests that she can add them as a separate sheet for the board to consider or she can put them on the agenda, but in a different font color so that the board can easily see the items that were added late. This would allow the board to begin reviewing the agenda and ask questions, as necessary. Board Chair Larmer feels that this would work.
4. Board Paperwork/Trainings – Principal Sloan reminds the board members that they need to take their board trainings and update fingerprints.
5. Board Chair Larmer states that someone from the school district was concerned that today's meeting wasn't posted on the website with enough time; it was only posted with 24 hours notice. Collette states that the board's bylaws state that meetings require 48 hour notice and state statute requires "reasonable time". Staff will work together to ensure meetings are posted with enough notice.

3. PUBLIC COMMENT

- a. Henry Di Giacinto requests to make public comment. He requests to receive all emails sent to the staff and to the board to keep abreast of the school happenings. He states that he is happy to see that monthly meetings are being restored. He would like to receive copies of resumes of everyone on the nominating committee and states that he volunteers to serve on the nominating committee board. Principal Sloan responds that Mr. Di Giacinto has always had a BFA email address, so he should already be receiving all staff emails, but she will confirm. Discussions occur whether or not Mr. Di Giacinto can serve as a member on the nominating committee. Collette reviews this section of the bylaws and reports that the bylaws are very specific as to the composition of the nominating committee. It consists of the CEO or their designee, one administrative staff member appointed by the CEO, one community board member, and one parental board member. The chairperson of the board is an ex-officio member of each committee, which is a non-voting member. This is an advisory committee to the board. Discussions occur on who currently holds the title of CEO; Mr. Di Giacinto & Mr. Larmer discuss the possibility of naming Mr. Di Giacinto as CEO. Board Chair Larmer states that he will consult with the school district on this matter to obtain their opinion. Collette directs Board Chair Larmer to Article V which describes the officer positions, including the CEO, who is hired by Board to conduct the affairs and operations of the corporation on a day to day basis.

4. MEETING ADJOURNED

APPROVED ON 9/27/18